

**Rivergrove Water District
Board of Commissioners Meeting
Monday, November 23, 2020**

A regular meeting of the Board of Commissioners was held Monday, November 23, 2020 via remote teleconference. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, McDowell, Magura and Patterson. General Manager Janine Casey was also in attendance. The meeting was called to order at 7:33 a.m.

Public Forum: No public attended.

1. Review and Approval of Minutes: The regular board meeting minutes of October 26, 2020 and Work Session meeting minutes of November 9, 2020 were approved by a motion from *Commissioner Johnson, seconded by Commissioner Magura and passed by Commissioners Roth, Johnson, McDowell, Magura and Patterson. Nays: None*

2. Monthly District Reports:

Reservoir 3 – Commissioner Magura provided a progress report. Emery began excavation around the reservoir tank in preparation for footing, installation of rebar and pouring concrete for the footing extension, as well as installation of drain piping. The Board approved the colors of hunter green for the exterior coating and true blue for the piping. The project is on schedule for completion in June 2021.

Water Operations – The SCADA upgrade was completed and new procedures for gathering measurable data was implemented. The abandonment of the backflow program is underway with 11% of customer accounts surveyed. The District shop, pump house and chemical shed were cleaned, organized and inspected for electrical safety compliance. All discrepancies were corrected on the spot. Deferred maintenance on meter boxes is being addressed with cleanouts and replacements identified.

Finance/Administration – The District’s customer delinquency rate is currently at 12%. Customers were notified by letter of delinquent account status and offered a payment plan. The security system at the District office and shop were upgraded to include daily monitoring.

3. Unfinished Business:

- Board Priorities – The status of identified priorities were discussed and updates provided.

4. New Business:

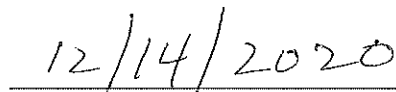
- Well 1 Generator - The Board reviewed a technical memorandum from RH2 addressing stand-by generator feasibility for Wells 1 and 3. The Board will participate in a tour of the District facilities with Kyle Pettibone (District Engineer) to review and address capital improvement needs for the District.

5. Adjournment: The meeting was adjourned at 9:05 a.m.

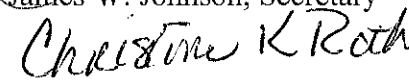
The next meeting will be held on Monday, December 14, 2020 at 7:30 a.m. via remote teleconference.



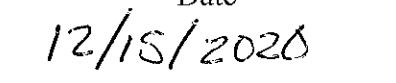
James W. Johnson, Secretary



Date



Christine K. Roth, Chair



Date