

**Rivergrove Water District  
Board of Commissioners Regular Meeting Minutes  
Monday, September 27, 2021**

A regular meeting of the Board of Commissioners was held this day via remote teleconference at 17661 Pilkington Road. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, Magura, Patterson, and Howell and General Manager Janine Casey.

- 1. Call to Order:** The meeting was called to order at 7:35 a.m.
- 2. Public Forum:** One member of the public attended, Mr. Jon Harrell, who made suggestions for improving the District's website.
- 3. Review and Approval of Minutes:** The meeting minutes of August 23, 2021 were presented and approved by a motion from *Commissioner Howell, seconded by Commissioner Johnson, and passed by a unanimous vote.*
- 4. Chair Report:** Chair Roth adjusted the agenda order and began the meeting with the Chair report. The District received correspondence from Commissioner Patterson's attorney regarding the Intent to Censure via email on Wednesday afternoon (October 22, 2021) and by mail on Thursday afternoon (October 23, 2021). To give the Board ample opportunity to review and consider the letter, it will be included in the October Board meeting package. The Intent to Censure topic will be placed on the agenda for the October meeting, at which time the Board will consider the additional information provided by Commissioner Patterson's attorney. The action item at the October meeting will be limited to deciding whether to drop the matter or move forward to consider censure at the November meeting. If the vote is to move forward, the Board will consider the merits of the matter at the November meeting, at which time Commissioner Patterson and/or her attorney would be provided an opportunity to address the Board on this matter.

Commissioner Magura suggested holding a Special Meeting versus a regular board meeting to discuss the Intent to Censure due to a full agenda and limited time at the regular monthly Board meeting. It was also agreed that each party could have legal counsel present. Commissioner Patterson voiced her agreement with the Special Meeting and requested it be held in an open session where the public could attend. Each commissioner will provide their availability dates by September 30, 2021 to the General Manager so a meeting date can be established for October and afford ample time to contact legal counsel. A motion to hold a Special Session meeting, date to be determined based on commissioners availability, was presented and approved by a motion from *Commissioner Howell, seconded by Commissioner Magura, and passed by a unanimous vote.*

**5. Monthly District Report:** See attached.

**6. Unfinished Business:**

a. Commissioners discussed Board priorities for fiscal year 2021-2022. Each item was thoroughly discussed. The General Manager will add projects identified for completion at the annual budget review and update the list for final review.

b. Commissioners returned copies of the Risk & Resilience Asset Category & Threat Asset Pairs which were placed in the safe.

**7. New Business:**

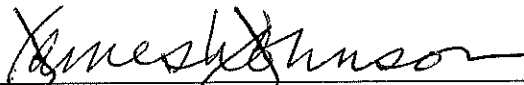
a. Resolution 2021-06, Cybersecurity Policy, was presented and approved by a motion from **Commissioner Johnson, seconded by Commissioner Howell, and passed by a unanimous vote.**

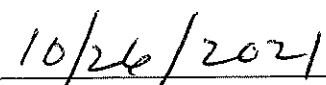
b. Chair Roth briefed the board to stay alert to new construction going on throughout the District. Stafford Road will undergo a major upgrade starting next year. A possible roundabout is being proposed at the intersection of Childs Rd and Stafford Rd versus a stop light. How this will impact traffic throughout the District is unknown at this time. Clackamas county and the city of Lake Oswego will do cooperative work and install a protected turn lane on Johnson Road.

c. Discussion ensued regarding a recommendation to change the start time of the monthly Board meetings from 7:30 am to 4:30 pm. A motion was made by **Commissioner Magura, seconded by Commissioner Howell, and passed by a unanimous vote.**

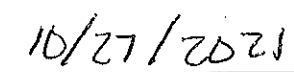
**8. Adjournment:** The meeting was adjourned at 9:06 a.m.

The next regular Board meeting will be held on Monday, October 25, 2021 at 4:30 pm via remote teleconference.

  
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James W. Johnson, Secretary

  
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Date

  
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Christine K. Roth, Chair

  
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Date