

**Rivergrove Water District
Board of Commissioners Meeting
Monday, October 26, 2020**

A regular meeting of the Board of Commissioners was held Monday, October 26, 2020 in the District Office at 17661 Pilkington Road. Chair Roth presided over the meeting and other attendees included: Commissioners Johnson, McDowell, Magura and Patterson. General Manager Janine Casey was also in attendance. The meeting was called to order at 7:42 a.m.

Public Forum: No public attended.

1. Review and Approval of Minutes: The regular board meeting minutes of September 28, 2020 and Work Session Meeting Minutes of October 12, 2020 were approved by a motion from *Commissioner McDowell, seconded by Commissioner Patterson and passed by Commissioners Roth, Johnson, McDowell, Magura and Patterson. Nays: None*

2. Monthly District Reports:

Reservoir 3 – Progress on the project is still running a few weeks behind schedule. Reservoir 3 has been drained to a level of less than 15 feet without any incident due to the successful partnership between RH2, Industrial Systems and the District. The Board discussed and approved recoating the exterior of the tank at a cost of \$107,100. The cost of replacing the fence was also discussed due to the deteriorating condition of the existing fence. The Board approved new fencing at a cost of cost of \$4,840.

Water Operations – A priority list for water operation programs/projects was presented with highlights identified as Reservoir 3, termination of the Cross-Connection Program and upgrades to SCADA.

Finance/Administration – The bi-monthly billing for October was completed with revenue charges of \$189,780 and water usage of 41,209 cubic units. The District’s customer delinquency rate is currently at 12%. The Board approved outsourcing quarterly and annual payroll tax preparation at a cost of \$2,000.

3. Unfinished Business:

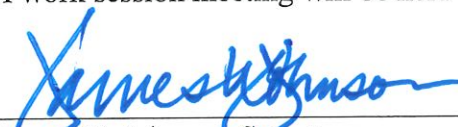
- Establish Board Priorities – Items of interest were discussed and prioritized. Due to time constraints, the remaining items will be discussed and prioritized at the November Work Session.

4. New Business:

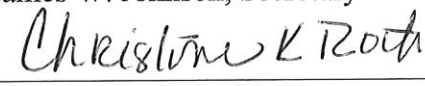
- Intergovernmental Agreement with Lake Oswego – The Board forwarded IGA dated 84-05 to the District’s attorney to review for currency and viability. The Board tabled any action pending review.
- Resolution 2020-09, Credit Card Expenditure and Authority for the General Manager, was presented. *Commissioner Johnson moved to approve the resolution, seconded by Commissioner Patterson, and passed by Commissioners Roth, Johnson, McDowell, Magura and Patterson.*

5. Adjournment: The meeting was adjourned at 9:06 a.m.

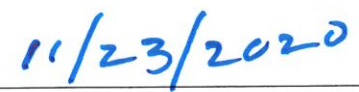
A work session meeting will be held on Monday, November 9, 2020 at 7:30 a.m. in the District office.



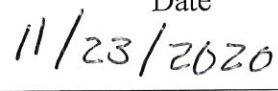
James W. Johnson, Secretary



Christine K. Roth, Chair



Date



Date